WHAT TO DO TO RESUME WORK ACTIVITIES IN THE FOOD INDUSTRY AFTER A POSITIVE FOR COVID-19





# foodfocus

#### THE RIGHT WAY



# Welcome to the Webinar

- Welcome to today's, we are so glad that you joined us. Before we start, please take note of the following:
- Audio is being transmitted over the computer so please have your speakers "on" and volume turned up in order to hear.
- Telephone connection is not available.
- Click on "maximize" in the upper right corner of the "slide" window for the best viewing of the material. At the end click on "restore" to normal view



# What to expect

- There is a Chat Window at the right top corner of the screen – you can communicate with us via this chat during the presentation
- Make a note of your questions and you can ask them during the Q & A session at the presentation
- The Webinar is being recorded and the link will be sent to you within one week



## Meet our speakers

- Riëtte Venter Training Beyond Tomorrow
- Rolf Uys Entecom
- Mark Sterling Ecowize
- Wouter Conradie NSF



### **RIËTTE VENTER**



B.TECH DEGREE ENVIRONMENTAL HEALTH 2001 - 2002 - Tshwane University of Technology

NATIONAL DIPLOMA ENVIRONMENTAL HEALTH 1997 - 1999 - Tshwane University of Technology CREATIVE BUSINESS CONCEPTS (PTY) LTD Managing Director | 6 March 2020 – Current

TRAINNG BEYOND TOMORROW (PTY) LTD Managing Director | 16 July 2011 – Current

LAKAMA GROUP (PTY) LTD Chief Operating Officer | 1 September 2013 – 10 October 2019 National HSEQ Manager | 1 July 2012 – 31 August 2013

#### COMPASS GROUP SOUTHERN AFRICA (PTY) LTD

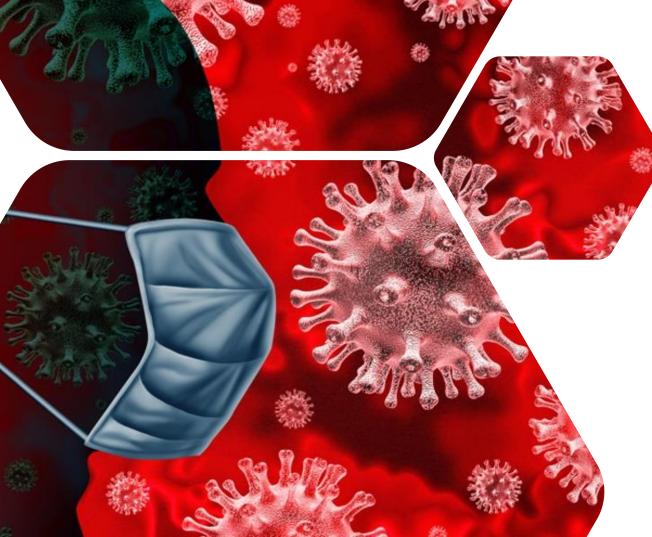
HSE Director | 1 January 2008 – 15 July 2011 HSE Coordinator | 1 October 2004 – 31 December 2007

#### SGS SOUTH AFRICA (PTY) LTD

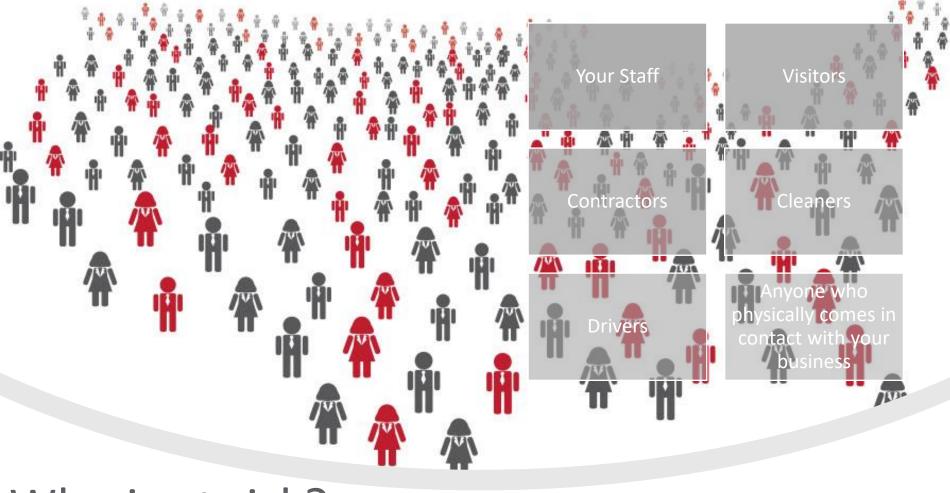
Food Manager | 01 April 2004 – 30 September 2004 Commercial Manager | 01 February 2003 – 31 March 2004 Qualitest Operations Manager | 01 August 2002 – 31 January 2003 Client Services Coordinator / Key Account Manager | 30 August 2001 – 31 July 2002 Hygiene Auditor | 1 December 1999 – 31 January 2003



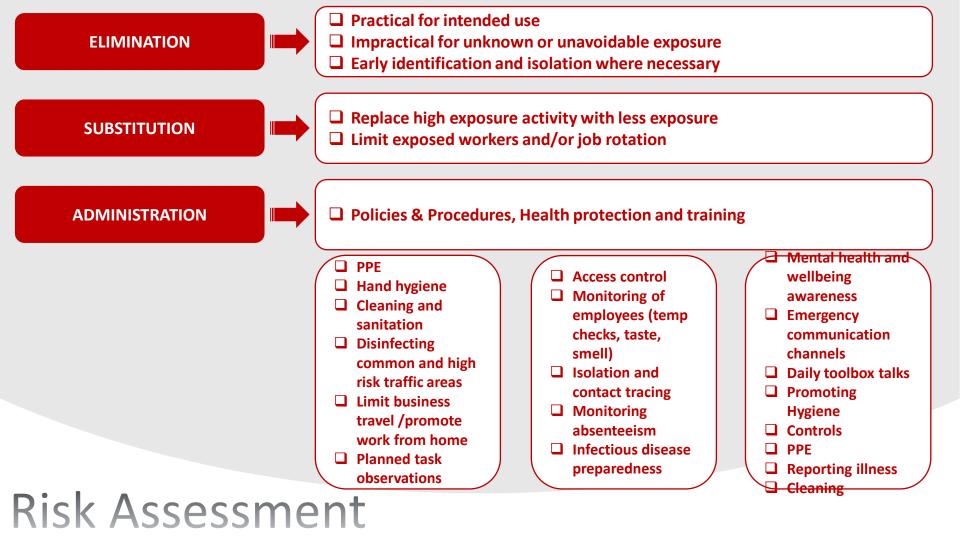
*"Too often we* underestimate the power of a touch, a kind word, a listening ear, an honest compliment, or the smallest act of caring, all of which have the potential to turn life around." - Leo Buscaglia

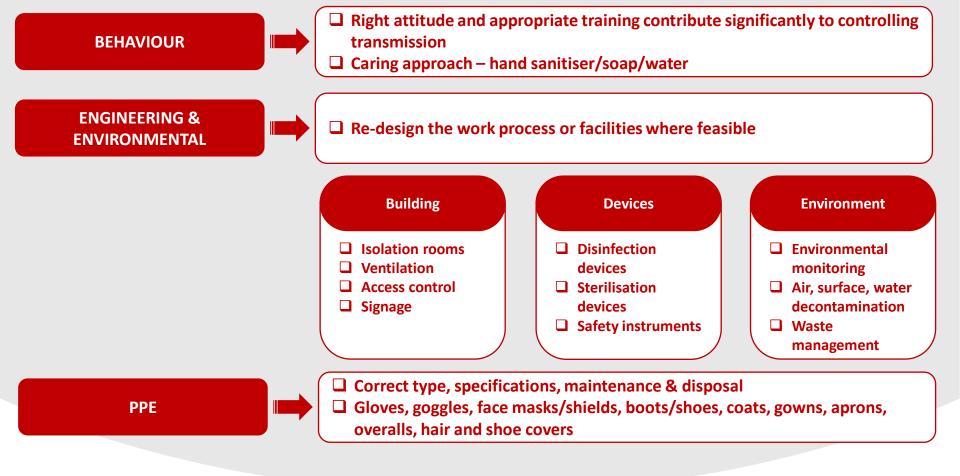


What measures do you have in place, to protect your employees and provide them with a safe workplace?



# Who is at risk?





# **Risk Assessment**



How effective are your controls?

Isolate/quarantine confirmed employee Address And Isolate Employees Working Near An Infected Co-Worker

Clean And Disinfect Your Workplace Notify Your Employees

South Africa Coronavirus Hotline 0800 029 999

# Covid-19 positive case





Rolf Uys Business Owner, Entecom

### Biography:

MSc. Food Science

20 years training and auditing exp.

Seen > 2000 food factories across the world

Great believer of ditching the jargon and making things practical



SAFER FOOD - SMARTER BUSINESS

# COVID-19

What should a food business have in place?

Rolf Uys, Entecom

#### **COVID-19 STRATEGY**

### **COVID-19 Policy**

- Addresses the "why"
- Signed by Top Management

### **COVID-19 Procedure**

- What to do at each area
- Responsibilities
- Risk assessment

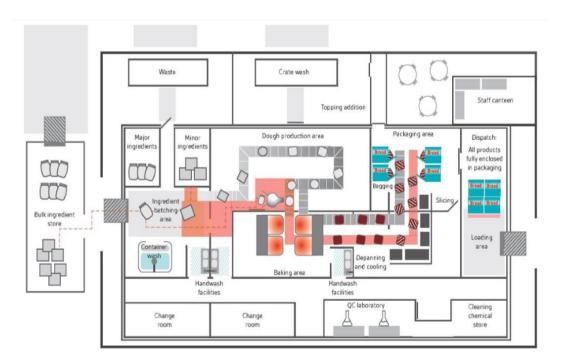




#### COVID-19 PROCEDURE

## COVID-19 Task team

- Weekly meetings
- Keep shop floor informed
- Floor plan to visualize

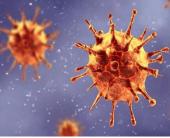




#### COVID-19 RISK ASSESSMENT

- People Protection
  - How to physically stop the spread

- Consumer Protection
  - Food or packaging to consumer?









### Security, Reception

- Cards, Breathalyzer, Turnstiles, Pens
- Signage, Screening
- Access control

### Clinic

- Questionnaires, Temp checks
- COVID -19 Testing
- Reporting

#### **COVID-19 Facility Visitor Guidance**

COVID-19 is a new disease caused by a novel coronavirus. Please take the following precautions to help protect our facility and community.



This is a rapidly evolving situation. Up-to-date information is available online: www.cdc.gov



## Production

- Suppliers to shrink wrap
- Truck drivers stay in their trucks
- Isolate shifts
- Reduce changeovers
- Manage overtime = mistakes





#### COVID-19 PEOPLE PROTECTION PROCEDURE



### Production

- Social distancing
- Demarcation
  - Date and control
- Vertical signs
- Understanding the implication



#### **COVID-19 PROCEDURE Content**

### PPE

- Masks
- Gloves
- Disposal
- Laundry

### Welfare areas

- Don't overcrowd
- Cross contact e.g. cups





## Extra sanitation

- Cell phones
- Keyboards
- Railings
- Handles
- Tools/Utensils





### HAND WASHING





#### **CRISIS MANAGEMENT**

### Response plan

- A worker gets COVID-19
- Service provider get COVID-19

## Contingency Plans

- For each
- Know what to do, documented, practiced, communicated





LIST OF POTENTI	AL CONTACT POINTS		Mitigation		
CONTACT POINT	DESCRIPTION OF CONTACT/ TRANSMISSION	MODE OF TRANSMISSION	RISK LEVEL		
Main Gate	Employee - Use of security guards pen to sign register	Droplet Transmission – Touching contaminated surface	Medium Risk	<ul> <li>✓ Security Guard to complete the <u>register</u> for employees to reduce the risk of employee touching the pen</li> <li>✓ Employee vehicles to be clearly identifiable (parking disc, vehicle register at security)</li> <li>✓ Employee- guard contact is mitigated by leaving the window rolled up upon entry</li> </ul>	
Main Gate	Employee/Visitor/ Contractor/Service Provider – Travelling with a lift club / employee coming in to contact with infected persons outside of facility	Person to Person – Close Physical Contact	High Risk	<ul> <li>✓ Security to test temperature of each persons with an infrared thermometer and <u>record : date, time , temperature , person's name</u></li> <li>✓ Temperature &gt; 37.3°C should be reported immediately to management, person to isolated and a doctor's appointment to be scheduled</li> </ul>	



#### TRANSMISSION VIA FOOD OR PACKAGING ?



### Low risk, but not negligible

- Worker protection will double as consumer protection
- Include in HACCP and organizational risk assessment
- Communicate to suppliers



#### **RISK ASSESSMENT - HACCP**

#### 13. HAZARD RISK ASSESSMENT

#	Process Step	Identified hazard	Acceptable levels	Controls in Place	Hazard Significance*		e*	Justification/Comments
					Severity	Likelihood	Signific ance	
е.g. 20	Hand packing of chocolates	M: Bacterial Pathogens	100cfu TPC <u>No . S Aureus</u>	Hand washing Procedure Personal hygiene	Low	Med	Not	
		Corona virus COVID -19 transmission	No Corona virus transmission	procedure COVID-19 Plan	High	Very Low	Not	No evidence worldwide of contamination via food worker to consumer, primarily because it's a respiratory disease.
		C: Packaging Material not food grade	Food grade certification	Supplier Quality Assurance	Low	Med	Not	
		P: Jewellery, Metal, Plastic	No visible foreign materials	Personal hygiene procedure	Med	Low	Not	/
		A: Incorrect packaging. Incorrect allergen declaration	No deviation	Issuing procedure Labelling procedure. Labelling checks	Med	Med	Signific ant	

Etc. See full risk assessment attachment



#### ORGANISATIONAL RISKS TABLE (Clauses 4.2 and 6.1)

This table covers links clause 4.2 Context of the organisation with clause 6.1 Planning

4.2 Interested party	4.2 Requirements of interested parties/FSMS		Risks (6.1)	<b>Opportunities</b> (6.1)	How address? [6.1.2 a)]	How evaluate its effective? [6.1.2 b)]	Evidence
	Internal	External					
Customers (retailers)		-Audit requirements -In spec, on time, in full	Loss of Customer	Enhanced sales Loyalty	Customer audits Customer complaint system	Audit targets CC. Targets Marketing survey	Customer meeting minutes Food Safety Objectives
Consumers		_Cost effective -Food Safe -Quality	Loss of consumer	Enhanced sales Loyalty	Customer complaint system	CC. Targets	Food Safety Objectives
Employees contracting COVID 19	-Employees need to be Kept safe -Business continuity. Can shut down	-Cannot supply customers	Demotivated workers Increased Food Safety Mistakes: Increased Food Defence /Sabotage	More Productive Employees	COVID-19 Mitigation Strategy Crisis management plan	Audits Dept labourcovid-19 Positive count	Covid -19 Task team minutes



#### DO NOT LOOSE FOCUS OF FOOD SAFETY

- More Cleaning
- PPE better
- Security
- Less Staff
- Focus away from foreign materials, pests, maintenance
- Raw material supply





TAKE AWAYS					COMPANY     COMPANY NAME     Document No:     RI - S,QX       LOGO     Food Safety Management System     04       Revision Date:     30 March 2020
CO	VID-19 тне Рос	AWARENESS			Document Name:       COVID-19 Risk Assessment       Page 1 of 22         Authorised by:       Managing Director       Signature:       Page 1 of 22         I.       PURPOSE       Due to the global Pandemic of COVID-19 COMPANY NAME has conducted an assessment on mitigate any possible fisk of cross contact or transmission of the COVID-19 vis person to particle fisk or cross contact or transmission of the COVID-19 vis person to conduct transmission.       To define, implement and moltain a functional process of assessing and controlling the risk of COVID-19 to the employees and external personnel within the parameters of COMPANY NAME. In compliance with standards, company procedures, policies and objectives in order to ensure that persons on COMPANY NAME site are safe from COVID-19 and or do not pose at the areaster that persons on COMPANY NAME site are safe from COVID-19 and or do not pose at the manifering COVID-19.
	RISK ASSESS				All persons entering the facility and all activities with regards to the scope of the food safety management system.
		DESCRIPTION OF CONTACT/	HODE OF		Mitigation World Health Organisation
	Main Gate	Employee - Use of security guards pen to sign register	MODE OF TRANSMISSION Droplet Transmission – Touching contaminated surface	RISK LEVEL	<ul> <li>Security Guard to complete the register for employees to reduce the risk of employee touching the pen</li> <li>Employee vehicles to be clearly identifiable (parking disc, vehicle register at security)</li> <li>Employee- guard contact is mitigated by leaving the window rolled up upon entry</li> </ul>
	Main Gate	Employee/ Visitor/ Contractor/ Service Provider - Travelling with a lift club / employee coming in to contact with infected persons outside of facility	Person to Person - Close Physical Contact	High Risk	<ul> <li>Security to test temperature of each persons with an infrared thermometer and record : date, time, temperature, person's name</li> <li>Temperature &gt; 37.3*C should be reported immediately to management, person to isolated and a doctor's appointment to be scheduled</li> </ul>

### ENTECOM COVID 19 Support pack

https://www.entecom.co.za/blog-articles/janice-giddy/1/covid-19-supportpack/134

### AIB COVID 19 Self assessment

https://www.facebook.com/AIBInternational/posts/have-you-downloadedour-complimentary-site-self-assessment-guide-we-developedit/10156734296421008/

### What the UK is doing

https://www.gov.uk/government/publications/covid-19-guidance-for-foodbusinesses/guidance-for-food-businesses-on-coronavirus-covid-19

https://www.fsai.ie/faq/coronavirus.html







24 April 2020

### Coronavirus Covid-19 Sanitation Protocol





- I have a National Diploma in Food Technology from the Natal Technikon
- I had a short stint in the snack food industry, followed by 12 years in the Poultry Industry
- I have been with Ecowize for 12 years and am currently the National SHEQ Manager

### Who we are



**Global** USA, AUS, NZ



Industry Leaders

50% market share



Experienced

23 Years



Innovative Automation/Digitize



Partners Strategic Partnerships





WHETHER YOU REQUIRE A TOTALLY INTEGRATED SOLUTION OR ONE SPECIFIC INTERVENTION ECOWIZE OFFERS YOU COMPLIANCE AND PEACE OF MIND

## Covid-19: WHO – Cleaning Practices

## Cleaning Practices in line with WHO Guidance document – 19 March 2020





## Water, sanitation, hygiene, and waste management for the COVID-19 virus

Interim guidance 19 March 2020



## Covid-19: WHO – Cleaning Practices Section 5

- Suggests the use of disinfectants active against enveloped viruses, such as the Covid-19 virus.
  - 70% ethyl alcohol to disinfect small areas between uses, such as reusable dedicated equipment (i.e. thermometers)
  - Sodium Hypochlorite at 0.5% (equivalent to 5000 ppm) for disinfecting surfaces.



## Covid-19: Covid-19 Sanitation Team

### Correct PPE

- 1. Disposable Coveralls/Oil Skins
- 2. Gumboots/Safety Shoes
- 3. Respirator Mask (Fogging)
- 4. FFP1or 2 Dust Mask (Dry & Wet Clean)
- 5. Safety Goggles
- 6. Safety Gloves (Nitrile Gloves)
- Undergo Training Covid-19 Sanitation Protocol
- Undergo COVID-19 Screening.
- Observe hand washing, sanitizing, coughing & sneezing etiquette and Social Distancing of 2 meters





## **Covid-19: Sanitizing Protocol**

Approval from the NICD or Department of Health will initiate the COVID-19 Sanitation Protocol to be carried out at a facility.

> A plan or protocol should be available for the staff to follow which should include:

- List of staff names tracing purposes
- Chemical matrix
- Cleaning and disinfecting process (Dry, Wet or Fogging)
- Reference to all documents required
- Space for cleaning and sanitation staff to sign as acknowledgement for completing the protocol.



## Covid-19: Sanitizing protocol

### Contact tracing in the workplace carried out to identify:

- Fellow employees at risk
- Employees footprint where did he / she typically work / move to highlight focus areas

### Prepare the necessary verification documents



- Non-Product handling areas High Touch points
- Offices and Admin
  - Desk, chairs, phone, personal computers and screens
  - Switches, door handles, hand railings
- Kitchen
  - > All surfaces, switches, door handles, taps, fridge door

Don't forget to wipe your own cellphones and personal belongings Preferred Chemical - Alcohol Sanitizer



### Non-Product handling areas – High Touch points

- Ablutions & Locker rooms
  - > Door handles, Toilet, toilet handle & Seat, taps, soap dispensers, lockers
- Canteens
  - Door Handles, switches, benches, Chairs and tables, wash basin, water fountain, taps, vending machine
- Maintenance
  - Work surface, tools, toolboxes,
- Entrances, -
  - Biometric systems
  - turnstiles

Sodium Hypochlorite @0,5% = 5000ppm (WHO)

or 70% Alcohol based sanitizer - Neat



- Smoking Areas,
- Clinics,
- Iaundries,
- Laboratories
- Security office
- Busses, taxi's
- ➢ Walls & Floors

Preferred chemical – Sodium hypochlorite



### Alcohol based Sanitizer

- > Apply NEAT by spray bottle
- Allow 10 minutes contact time
- Wipe surfaces with a clean cloth (Food plant approved).
- A pre-diluted Solution of 1% Sodium Hypochlorite (10,000 ppm) in warm water can be applied to Factory non-product handling surfaces and floors for cleaning
- Observe colour coding principles for cleaning equipment
- Reconcile and dispose of disposable PPE & Consumables.
  - Treat as Health Care Risk Waste (HCRW)
- Sanitize cleaning equipment before storage
- Completion of Handover verification records



- Industry & plant specific
- Normal cleaning procedures
- Chemicals :
  - Chlorinated caustic detergent / Heavy duty alkaline detergent
  - > 1% Sodium Hypochlorite solution (high touch points)
  - Peracetic acid (with > 0,5%Hydrogen Peroxide) (www.sciencedirect)
  - QAC broad spectrum sanitizer following chlorine application



## **Covid-19: Chemical Registrations**

- Material Safety Data Sheets, Labels
- Certificate of Conformance
  - Industry accepts SANS1828, 1853,
  - Independent verification from accredited laboratories comprising:
    - > Toxicological assessment for use in direct food contact applications
    - Bactericidal efficacy reports (EN1276 / SANS51276)
    - > Virucidal efficacy reports No current test available for SARS-COV-02.
      - Testing has been available for other enveloped viruses such as the Virus

Avian Influenza



## **Covid-19: Chemical Solutions**

Eco-Hand HS70 Eco-San SH12 Eco-San AF8 Eco-San AN8

MSDS & Data Sheets

will be submitted

separately



### ➢ 10 Steps of cleaning

- Getting Ready
  - Covid Screening,
  - Pre-shift Meeting,
  - Hygiene Checklists,
  - > PPE Inspection
  - Issue of equipment, Chemicals
- Pick-up
  - > Wipe off sensitive equipment with Alcohol based hand sanitizer & Cover
- Rough Rinse
- Foam –

Detergent Step & Sodium Hypochlorite (CCV)

Scrub



Final Rinse

### prevent cross contamination

- Inspect
- Sanitize –
- ➤ Handover –
- Finishing Off -
  - Sanitize cleaning equipment
  - > Disposal of Health Care Risk Waste (HCRW)

COVID Protocol Handover to Customer / NICD & Dept of Health. – with NICD &

**Complete Verification documents** 

Sanitizer step – CCV - 15 minutes contact time



## Covid-19: Fogging

- > Many company's and institutions have requested fogging.
- Follows dry or wet cleaning & sanitation protocols
- ULF / Cold Fogging using Alcohol Sanitizer (Office facilities)
  - 1 hour settling time
- Fogging Using QAC or Peracetic Acid Sanitizers
  - > 8 hour settling period
- **Ensure** :
  - Sanitize Sensitive equipment before covering
  - use of respirators & cartridge
  - use of buddy system while fogging
  - use of Signage during fogging and settling period



## Covid-19: The jobs not done till the paper works finished??

#### Updated: 16 April 2020

#### What documents should we have displayed on site for awareness to all staff?

- COVID-19 Symptom Flow Diagram Vers.8.4
- Toolbox Talk : HS70 Sanitizer Vers.8.0
- Coronavirus Poster
- NEW! Covid-19 CEO Memo
- NEW! Temperature screening (Security gate)
   Vers.8.0

### What COVID-19 checklist do we need to complete on site daily?

- NEW! Daily Health Screening COVID-19 Vers.8.2
- NEW! Daily Additional Sanitation Log (if applicable)

### What records do we need to complete, attach and hand in during a COVID-19 protocol?

- NEW! Covid-19 Protocol Handover Vers.8.0
- NEW! Daily Health Screening COVID-19 Vers.8.2
- PPE Inspection Register Vers.8.1
- Daily Hygiene Checklist Vers.8.3
- Daily Planning Record Vers.8.2
- Reconciliation Issue Log
- Manual Dilution and Chemical Issue Log
- Chemical Concentration Verification Record
- NEW! Contact Tracing Record (when applicable) Vers.8.0

#### What procedures should we have on site? What training should be conducted? Site Emergency Preparedness Policy Vers.8.0 Ecowize Presentation – COVID-19 NEW! Leave Policy Vers.8.2 All COVID-19 procedures NEW! Leave Policy Flow Chart Vers.8.1 All COVID-19 documents NEW! Covid-19 Reduced Working Time Letter Vers.8.0 Daily Health Screening - COVID-19 NEW! Covid-19 Temporary Employee Relief Scheme Letter Vers.8.0 NEW! Covid-19 UIF Illness Benefit Letter Vers.8.0 CLN-SOP-Coronavirus Covid19 Protocol – Dry Cleaning Vers.8.3 CLN-SOP-Coronavirus Covid19 Protocol – Wet Cleaning Vers.8.1 CLN-SOP-Coronavirus Covid19 Protocol – Fogging Vers.8.1 CLN-SOP-Coronavirus Covid19 Protocol – Once Off Fogging (if applicable) Vers.8.1 SUPS-MED-03 Managing a sick employee – COVID-19 Vers.8.1 Ecowize Risk Prevention Strategy – COVID-19 – Employees Vers.8.1 CLN-SOP-23 Turnstile and Biometrics (If applicable to site) Vers.8.0 CLN-SOP-24 Fogger SOP (If applicable to site) Vers.8.1 CLN-SOP-25 Health Screening & Sanitation – Staff Transport Vers.8.0 CLN-SOP-26 Contact Tracing procedure Vers.8.1 NEW! CLN-SOP-27 Covid-19 Waste Management Vers.8.0 NEW! Covid-19 The use of Disposable Masks Vers.8.0 Site Specific COVID-19 Response Protocol (where applicable)

PROTECTING YOUR BRAND

### Covid-19:

# ecowize

### PROTECTING YOUR BRAND

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## **Wouter Conradie**

**Managing Director - NSF Africa** 

I am the Managing Director of Operations at NSF Africa. I have an MBA, BSc Agric (Hons) focused in Horticulture from University of Pretoria/Universiteit van Pretoria.

## COVID-19 What did we learn so far in Europe and China?

**NSF**®



## **About NSF**

Our mission is to provide services to protect and improve public health and safety.





◄ INDEPENDENT FROM CERTIFICATION ►



YOUR KEY TO SUCCESS IN THE FOOD SECTOR

## About the Virus (NSF Labs Germany)



## Coronaviridae

Corona: crown, halo

Human version first described in 1965

Enveloped virus, 120-160 nm, (+) ssRNA

Responsible for a variety of upper respiratory tract infections (~15% of common colds), usually low pathogenicity

Variety of animal reservoirs and strains

Main transmission via droplets or direct contact

Zoonotic diseases through recombination events (SARS, MERS)





## SARS-CoV-2

+2.7 million infected, +190,000 deaths (24.04.2020) Worldwide pandemic

Patients are infectious 2,5 days before showing symptoms

Currently no transmission via food is known, provided proper food hygiene is observed (e.g. washing hands, using PPE, thouroughly cooking or cleaning food)

→ Enveloped viruses can be inactivated by surfactants like soaps, laundry detergent or temperatures > 60°C





## Best practice GUIDELINES

Main transmission: droplets (coughs, sneezes, moist outbreath)

Tenacity: 2 hours – 9 days on different surfaces, depending on temperauture and humidity

Physical distancing (> 1,5m), limit number of direct contact

Ventilate rooms where possible

Regular disinfection of surfaces and objects with soap, ethanol (78-95%) or virucides

Promote regular and thorough hand-washing by employees, contractors, and customers

Implement proper cough/sneeze etiquette

Remote working where possible

Brief employees and visitors to stay home when exhibiting symptoms like fever or a cough



## Retail Sector Actions and future scenarios (NSF Brussels)



# FUTURE ACTIONS AND POSSIBLE SCENARIOS

- Re-evaluate risks exposure (e.g. labor, products SPEC, online tools, etc.)
- SMARTER supply chain management
- Demonstrate "virus-free" supply chain integrity (certificate, labelling,..)
- Act on consumer insights (e.g. buying patterns, ecommerce, drive-in, home delivery, etc.)
- From GLOCAL to LOCAL
- o Cleaner labelling



## Food Manufacturing Challenges and possible solutions (NSF Europe)



## EMERGING RISKS IN FOOD MANUFACTURING

- In the light of COVID-19 crisis, the traditional approaches to quality management can no longer be used:
  - o Third-party certification and surveillance audits
  - o Second-party audits
  - o Technical and troubleshooting visits
- Food production facilities are under more pressure to supply volumes, but risks are increased
  - Food safety
  - Integrity
  - o Quality





## WHAT SHOULD YOU BE DOING NOW?

- Use a risk based COVID influenced approach to really focus on what matters now
- Listening and questioning techniques rather than auditing and inspection. Focus on capacity driven issues – hygiene, maintenance, low supply, technical 'sacrifices'
- Utilising tools available e.g certification databases to safely source alternate raw materials
- Revisit your food fraud risk assessments in light of new challenges
- Ensure any temporary labour is responsibly recruited
- $\circ~$  Start to plan for the future



## The China Model (NSF China)

## Get ready for returning to work

- Set up COVID-19 prevention team before retuning
- Establish quarantine system, body temperature monitoring, disinfection process
- Health registration management of employees, summarize and record on a daily basis
- Online booking system for orders
- o Control the number of people and density
- Reduce open hours
- Increase indoor air exchange
- Comply with local government's new policy for reopening
- Order masks, disinfectant, thermometers, gloves, alcoholbased sanitizers in advance



## Get ready for ReopenING

- Entrance to the store shall be controlled in a prominent place to complete the health registration card
- Continuously advocate epidemic prevention measures by brochures, TV screens, and guide customers on shopping disciplines
- Checks: Body temperature check
  - Health registration card (China)
  - Wearing a mask
  - Washing hands
- Inform customers store has carried out a comprehensive disinfection to avoid customer concerns
- Implement Apps ordering systems





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